

 THE CONSORTIUM <small>ACADEMY TRUST</small>		Risk Assessment Number	CHS/RAMS/001		
Operation/ Task and Location:	Use of a Wellbeing Dog in school				
Review Date	04/09/20	People at Risk	Employees & Learners	Yes	
			Public & Visitors	Yes	
Premises:	Cottingham High School		Assessor(s)	Malcolm Bullivant	

SAFE WORKING METHOD

Details of how the task will be carried out:

Mrs C. Cassidy, Pastoral Manager, will be the primary handler for the dog and will have primary responsibility for the dog both in and out of school hours.

Additional staff members, Sarah Hill, Kay Sargeant, Kate Jordan, Jonathan Rogers, Sally Cooper, Vicky Marshall will be designated handlers for the dog under the instruction of Mrs. C. Cassidy.

Ongoing training will be provided for the dog and assessed termly. This training will be recorded and kept on file by the academy.

Ongoing training will be provided for the designated handlers by CCA. CCA will ensure that designated handlers are provided with a clean-up pack.

The dog will always be accompanied by a designated handler and kept on a lead when moving around the school site.

All learner contact with the dog will be supervised by a designated handler and at no time will a learner be left unsupervised.

Designated handlers will ensure they have the necessary clean up equipment and hand gel with them at all times when they are responsible for the dog.

Parents will be given the option for their children to opt out of contact with the dog. The designated handler will ensure that no learner who has opted out comes into contact with the dog.

Mrs. C. Cassidy will ensure that the dog is of satisfactory level of health to attend the school site- i.e absence of communicable illness or disease.

Suitable footwear should be worn when walking the dog around the school site.

All individuals who have come into contact with the dog must adopt thorough and appropriate hand- washing technique and personal hygiene: all designated handlers will carry hand gel with them whilst supervising the dog.

Emergency Arrangements

Seek first aid or medical assistance to treat injuries or allergic reactions
Dial 999 or 112 to request an ambulance as required
Record all accidents and incidents in line with school policy.

Personal Protective Equipment Required

Suitable footwear should be worn when walking with the dog

No other PPE applicable unless specific to the task being undertaken

Training Requirements

Mrs. C. Cassidy will attend dog training classes and will then coach all designated handlers in the relevant techniques and terminologies, including refresher training after each school holiday.

Risk Assessment

Significant Identified Hazards	Control measures required to reduce level of risk to acceptable level
Dog getting over excited when interacting with staff, students or visitors	<p>The dog will always be in the care of a designated handler and will never be allowed to freely roam the school premises.</p> <p>Learners are not left with the dog unsupervised.</p> <p>The dog will always be on a lead when he is out of the pen/the Pastoral office, except when undergoing structured training with the primary trainer.</p> <p>The dog will be trained not to jump up or bite the students.</p> <p>Learners have been, and continue to be, taught the impact of their actions. Education of this nature is continually given to learners and often to the whole school during assemblies.</p> <p>Learners will be taught what to do to prevent the dog from chasing them. (i.e. stand still, cross arms)</p>

	<p>The dog will attend the vets regularly to make sure his claws are kept short and is also walked on concrete/tarmac to keep them trimmed.</p>
<p>The dog gets loose from his pen or from his lead</p>	<p>The dog's pen is big enough for him to be happy and safe during the school day and the students are taught not to tease him.</p> <p>If the dog does get loose from his pen, the teacher on duty will call for a designated staff member who will come and put the dog back in his pen.</p> <p>There are members of staff who will be called upon in the event of the dog getting loose or if he needs attention at any other time, they are: Claire Cassidy, Sarah Hill, Kay Sargeant, Kate Jordan, Jonathan Rogers</p>
<p>Dog hair causing allergies</p>	<p>Parents have been asked to inform the school of any known allergies prior to introduction of the puppy to school. A list of any learners who should not interact with the puppy will be kept by Mrs. C. Cassidy and Reception staff.</p> <p>Learners with allergies or phobias will be able to opt out of any interaction with the dog.</p> <p>Learners have been taught to wash their hands after interaction with the dog.</p> <p>The dog will be regularly groomed to minimise the shedding of dog hair.</p>
<p>Dog reacting in a bad way to children's behaviour</p>	<p>Learners will be educated about how to behave when around the dog. If this happens then the dog will be moved to a safe area and not returned until trust is re-established.</p>
<p>Students getting germs from the dog</p>	<p>The dog will be walked and toileted in a demarcated area. Should the dog defecate on the school site, a designated handler will clear this up immediately and dispose of it in a safe manner. The area will then be disinfected with an appropriate animal disinfectant.</p> <p>All immunisations will be kept up to date and a register of this kept by Mrs. C. Cassidy. Flea and worming treatments will be kept up to date and a register of this kept by Mrs. C. Cassidy.</p> <p>The dog will not go in the school dining hall at meal times; he will never go into the food preparation area of the kitchen or the Food Technology rooms.</p>
<p>Financial cost of the dog's upkeep</p>	<p>The dog is the responsibility of Mrs. C. Cassidy, she is financially responsible for the dog's care.</p> <p>The school will make a contribution towards the cost of the dog's needs for the time in school</p> <p>The dog is the responsibility of Mrs Cassidy outside of school hours.</p>
<p>Fire Alarm</p>	<p>The designated handler at the time of the alarm will be responsible for evacuating the dog from the building to the designated assembly point, which will be the muster area for visitors supervised by the DH.</p>
<p>Claim is made against school re: behaviour of the</p>	<p>The school dog is insured for public liability cover by both Mrs Claire</p>

puppy	Cassidy and Cottingham High School.
-------	-------------------------------------

Additional Risk Assessments Relevant To This Work Operation/Task (COSHH, Moving & Handling, Lone Working etc.)

- TCAT/RAMS/003 First Aid provision
- TCAT/RAMS/005 Lone working
- TCAT/RAMS/007 Maintenance activities
- TCAT/RAMS/008 Driving for work
- TCAT/RAMS/009 Snow and Ice – winter Maintenance
- TCAT/RAMS/012 Site security
- TCAT/RAMS/013 New and expectant mums
- TCAT/RAMS/014 Site helpers

Task specific risk assessments

PLEASE NOTE THIS LIST IS NOT EXHAUSTIVE - CONSIDER OTHER ASSESSMENTS THAT MAY BE RELATED

Assessor's Signature	Date
M Bullivant	18/09/19

Record of Risk Assessment Reviews where there has been no changes:		
Assessor Name	Assessor Signature	Date of Review