

Cottingham High School Behaviour Management during the Coronavirus (COVID-19) Pandemic

This appendix has been created to outline the behaviour management procedures and rules CHS will put in place once the second phase of extending school provision begins. We have created this appendix in accordance with the advice by the Department for Education in preparation for full opening published on 2nd July 2020.

Statement of intent

The school aims to act in accordance with the Behaviour Policy as much as possible; however, we understand the necessity for additional rules and considerations while the school observes social distancing and infection control guidelines. This appendix sets out what additional actions the school will take to prepare for a full opening until further notice is provided by the government regarding a return to normal operating procedures.

The information in this appendix will be under constant review and kept updated to reflect any changes to national or local guidance.

1. Enforcing new rules

- 1.1 The school ensures that infection control and social distancing rules are communicated effectively to all students.
- 1.2 Staff are informed about the measures in place so they can enforce these rules at all times.
- 1.3 The school informs parents of any changes to provision outlined in this policy.
- 1.4 The school expects students to uphold these rules at all times, including on school transport, where practical.
- 1.5 Staff are informed of discipline and rewards in place to aid enforcement of these rules in line with this policy.
- 1.6 Where required, staff explicitly teach and supervise health and hygiene arrangements, e.g. handwashing, tissue disposal, **'catch it, bin it, kill it'** expectations.
- 1.7 The school recognises that students may be supervised or taught by members of staff they have had no prior contact with; however, students are expected to treat all members of staff with respect and work together to maintain a safe environment.

2. Arrival and departure

- 2.1 The school expects students to follow all arrival and departure arrangements to the best of their ability and to arrive at the correct time for their year group.
- 2.2 Students are expected to participate in any infection control and social distancing measures, e.g. hand washing or hand sanitisers before entering and exiting the school and when asked to do so during the school day.
- 2.3 The school expects students to move immediately to their year group waiting area after arriving at the school.
- 2.4 Upon departure from school, the school expects students to move immediately from the school buildings and not to linger on the school premises without good cause, e.g. they are waiting to be picked up. If students are waiting for collection, they should continue to follow social distancing measures at all times.

- 2.5 Students unless from the same family must observe social distancing to and from school where possible, especially with regard to other year groups.
- 2.6 In-line with government advice the school encourages students, parents and staff to walk, cycle or use a car to travel to school.
- 2.7 Students using designated school buses will be expected to:
- i. Stay within their allocated zone for their year group for the duration of their journey wherever possible
 - ii. Maintain social distancing when queuing
 - iii. Maintain social distancing on board whenever possible
 - iv. Wear a face covering when on-board
- 2.8 Students need to use hand sanitiser gels before and after using school buses and public transport
- 2.9 Where students can only gain access to school via public transport, students should ensure they are following guidance from the safer travel guidance government document while travelling
- 2.10 Students who use council provided transport should follow the guidance given by the travel provider
- 2.11 Students whose behaviour is purposefully contrary to the infection control measures in place will be disciplined in line with this policy and may be refused entry by the travel providers including future use.

3. Hygiene and infection control

- 3.1 The school ensures a risk assessment is conducted prior to the full opening of the school in order to enforce adequate and practical measures to safeguard the health and safety of both staff and students.
- 3.2 Students are expected to wash their hands for at least 20 seconds with soap and water, and/or alcohol-based hand sanitiser:
- i. Upon arrival at and departure from the school or a new classroom.
 - ii. Before and after consuming food.
 - iii. After using the toilet.
 - iv. After coughing or sneezing 'catch it, bin it, kill it' will be reinforced with all students and staff.
- 3.3 Students are expected to maintain good hand and respiratory hygiene at all times while in school, to the best of their ability.
- 3.4 Students are expected to dispose of tissues using the litterbins provided and wash or sanitise their hands immediately after.
- 3.5 Students are expected to use infection control provisions responsibly, e.g. using hand sanitiser as directed.
- 3.6 Students are not to share frequently used equipment such as pens and pencils. Students will be expected to bring their own essential equipment.
- 3.7 Class resources can be passed from staff to students when needed being careful to maintain social distancing while doing so.
- 3.8 The school prohibits students from spitting, biting, purposefully coughing in another person's vicinity, or other behaviours that increase the risk of spreading infection, e.g. purposefully disposing of soiled tissues in an unsafe manner.
- 3.9 Students whose behaviour is purposefully contrary to the infection control measures in place will be disciplined in line with this policy.

4. Social distancing

General

- 4.1 Students adhere to the social distancing measures put in place by the school.
- 4.2 Students form orderly queues, where necessary, and they are respectful and patient towards their peers. e.g. when waiting to use the toilets.
- 4.3 Students are expected to:
 - i. Refrain from close contact with people who display symptoms of coronavirus.
 - ii. Remain at least two metres apart from staff, where practicable.
 - iii. Remain at least one metre plus away from students from other years when leaving and entering school grounds, including the school driveway
 - iv. Wherever possible maintain social distancing of one metre plus with students from their year group when in classrooms, corridors and break/lunch areas
 - v. Remain within their assigned year group areas at all times when in school.
- 4.4 Where it is not practicable for students to remain one metre plus apart from others, they are expected to maintain as much distance between themselves and others as possible and to ensure their time in close face to face contact is very limited.
- 4.5 Students are placed into classes within their year group and they are not permitted to mix with other students outside of their year group.
- 4.6 All students are expected to adhere to the one metre plus social distance rule to and from school.
- 4.7 Students whose behaviour is purposefully contrary to the infection control measures in place will be disciplined in line with this policy.

Catering

- 4.9 The school expects students to respect the health and safety of catering, canteen and duty staff at all times. They must follow all infection control and social distancing rules put in place while collecting and eating food.
- 4.10 Students from each year group are allocated specific, separate canteen/dining areas to help adhere to social distancing rules and our zoning arrangements. Students must not enter the designated area of another year group unless expressly told to do so by a member of staff.
- 4.11 All students will wash or sanitise their hands before entering the canteen or designated eating area.
- 4.12 Students are expected to dispose of their own rubbish in the bins provided to minimise the risk to others

During sports and exercise activities

- 4.11 The school expects students to follow all social distancing and infection control measures during sports and exercise activities, both indoors and outdoors.
- 4.12 On the day students are timetabled to have P.E they should wear the correct CHS P.E kit to school instead of their uniform. Where appropriate during poor weather, students should bring a change of shoes, black tracksuit bottoms and an additional top to change into afterwards.
- 4.13 The school does not permit close-contact sports, play or activities at this time

- 4.14 Students whose behaviour is purposefully contrary to the infection control measures in place will be disciplined in line with this policy.

5. Moving around the school

- 5.1 The school expects all students to move around the school following the school's arrangements making sure they stick to their zones, e.g. using one-way systems.
- 5.2 The school prohibits students from lingering in walkways, including stairs, and other communal areas without good cause.
- 5.3 Students are expected to move directly from one destination to the next at the times allotted to them following social distancing wherever possible, e.g. moving from one class to another or using the canteen.
- 5.4 If a student requires first aid or a class removal they will need to be accompanied from the class by the on-call member of staff.
- 5.5 Students are permitted to wear a face covering when moving around the building if they wish to do so.
- 5.6 Students whose behaviour is purposefully contrary to the infection control measures in place will be disciplined in line with this policy.

6. Ill health and infection

- 6.1 The school expects students to report to a member of staff as soon as possible if they are feeling unwell and showing symptoms of coronavirus, or believe a peer is showing symptoms of coronavirus.
- 6.2 Any bullying or harassment towards students who have had, currently have, or are suspected to have coronavirus is not tolerated – this behaviour is addressed in line with this policy and the Anti-bullying Policy.
- 6.3 The school allocates suitable areas that can be used to isolate students who shows symptoms of coronavirus whilst they wait for their parent or primary carer to collect them.
- 6.4 Students who have been advised to self-isolate at school while waiting to go home are expected to follow all infection control and social distancing rules in place and must not leave the area used to isolate them until their parents or primary carer picks them up.

7. The school premises

- 7.1 Students are prohibited from entering areas of the school that have been closed for cleaning, social distancing, or infection control purposes.
- 7.2 Students who purposefully access prohibited areas of the school without permission are disciplined in line with this policy.

8. Breaktime and lunchtime arrangements

- 8.1 The school expects students to adhere to social distancing and infection control measures throughout the day.

- 8.2 Students are expected to take their breaks and lunchtimes within their permitted zone in their designated year group areas.
- 8.3 When moving between the classroom and their break/lunch areas students should walk sensibly, adhering to the one-way system and not wait or loiter in corridors, stairwells or doorways.
- 8.4 Students should be respectful when using seating areas and move along once they have finished eating allowing others to sit down to eat.
- 8.5 Eating and drinking should only take place in designated areas with students taking care to dispose of all rubbish in the bins provided.
- 8.6 Students whose behaviour is purposefully contrary to the infection control measures in place will be disciplined in line with this policy.

9. School uniform

- 9.1 The school expects all students to wear uniform while in school, in line with the School Uniform Policy.
- 9.2 Student's uniform need not be cleaned any more frequently than normal, nor do they need to be washed using any different methods than usual.
- 9.3 Reasonable adjustments are made where students cannot, for good reason, wear the correct school uniform. It is the responsibility of the parent to notify the school in advance and where possible uniform will be provided.

10. Working from home

- 10.1 All poor behaviour is addressed in line with this policy and discipline remains rational, reasonable, fair and proportionate. A student may be asked to remain at home until a risk assessment is put in place should poor behaviour require this.

11. Rewards and sanctions

- 11.1 Rewards and sanctions are given in line with the behaviour policy, where practicable.
- 11.2 Staff ensure that any rewards and sanctions given adhere to the school's infection control and social distancing measures, i.e. rewards and sanctions are recorded electronically by staff and students record in their planner.
- 11.3 Students who have demonstrated behaviour that would cause considerable concern with regard to maintaining social distancing will have risk assessments put in place in consultation with their parents/carers.
- 11.4 The school retains the right to exclude students from CHS for behaviour that is inappropriate, dangerous or negatively impacts the learning of other students.
- 11.5 Students who have been excluded will be expected to attend a reintegration meeting with their parent and a risk assessment will have to be undertaken before they can restart.
- 11.6 The school understands that students may have had different experiences during the coronavirus pandemic and that this may affect how students re-adapt to a school environment and its routines.
- 11.7 Where the school recognises that a student's challenging behaviour may be linked to their experiences during the coronavirus pandemic, e.g. bereavement, it acts in line with relevant policies and ensures adequate wellbeing support is offered.

12. Close contact Behaviour management

- 12.1 Behaviour management which requires the use of reasonable force or restraint is used as a last resort
- 12.2 The school recognises that social distancing and infection control measures cannot be adhered to using reasonable force or exercising restraint on a student to control their behaviour to prevent them posing a significant risk to themselves or others.
- 12.3 Once a student no longer needs to be restrained for the safety of others or themselves, staff continue to adhere to the social distancing and infection control measures put in place.
- 12.4 If a member of staff develops coronavirus symptoms after using restraint or reasonable force, they are sent home immediately and advised to test for coronavirus.

13. Monitoring and review

- 14.1 This appendix is reviewed in reaction to any new government advice by David Clement (AHT)
- 14.2 The date of the next review is November 2020
- 14.3 The school will continue to take into account feedback from all stakeholders during this phase and will make amendments to practice when required
- 14.4 Once the school resumes regular activity, and if deemed appropriate by the headteacher, all sections within this appendix will expire.