

05 September 2024

Dear Parents/Guardians,

As you will be aware, we now use ARBOR as our management information system and all information including rewards and sanctions are logged on there. The system provides parents with an app which many of you already access, where you can see all communication sent from us and it also allows parents to message the school. We have previously used this to notify you of events, important information and also sanctions received. This year we are extending the service, and you will be able to see the rewards your child(ren) has received on a daily basis. We will no longer be stamping students' planners and will be solely using ARBOR to log positive points, and these will be for positive actions in line with our school motto 'Believe, Achieve, Succeed'. The table below shows some examples of what students may receive positive points for.

<b>Believe</b>	<b>Achieve</b>	<b>Succeed</b>
<i><b>Development of Personal Characteristics</b></i>	<i><b>Helping Learners to Achieve</b></i>	<i><b>Contribute to wider society and life beyond school</b></i>
Punctuality – consistently being on time	Trying their Best	Attending Revision Session
Demonstrating good attendance	Meeting a Target	Attending Extra Curricular Club
Being Helpful	Challenging Themselves	Helping In the School Community

Following Instructions	Excellent Presentation	Helping Outside the School Community
Showing Politeness	Excellent Work	Achievements Outside of School
Being Kind	Tutor Quiz Achievement	

We hope this addition makes the app even more useful for you and if you are not using the app currently, that this persuades you to download it.

Our new behaviour policy will be on our website this week and we want to make you aware of some of the key changes to the policy that also make having the ARBOR app even more important. If a student is removed from a lesson, they will now receive a **same day** 60 minute after school detention which will be completed with the school Leadership Team. Students will use online platforms to complete revision/age related activities in this time.

If your child receives a same day detention, you will be notified via the app. Students will no longer be in isolation if they are removed from one lesson in a day, as we know how important it is for students to have a fresh start on a new day and engaged in learning. The same day detention allows for this. For further updates, please see the new behaviour policy available on the school website.

If you have any problems accessing the ARBOR app, please let the school know and we will do what we can to help you.

Kind regards



**Annabel Etheridge**  
Assistant Headteacher