

03.09.24

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[www.cottinghamhigh.net](http://www.cottinghamhigh.net)

Dear Parents/Guardians

Please find below a reminder of the key information that was sent out at the end of the summer term to assist you and your child/ren with a smooth transition on their return to school this week. Please see arrangements below for the arrangements when your child needs to return to school, at the time stated in the table below.

As previously mentioned, we are significantly increasing our progress and pastoral offer at Cottingham High school, and the key staff attached to your child/ren's year group are stated below in the table.

Your first points of contact at the school will therefore be your Tutor, Pastoral Manager and Progress Leader. We will always endeavour to deal with any support requests, queries or issues within an appropriate timeframe, and you can also contact a member of the Senior Leadership Team assigned to the relevant year group. Below you will find some key links and key dates for your information.

For the 24/25 academic year, we can accommodate morning meetings up until 9.10am, and from 3.05m onwards. During the school day our staff are committed to supporting students, so meeting slots during the school day are allocated only in exceptional circumstances. We also have the regular Leadership drop ins, and we are looking into a regular pastoral drop in with pastoral staff each week.

### **Attendance**

School attendance is vital in shaping a positive future for your child. Every moment in school counts, and days missed add up quickly. For example, a child in Year 10 who is absent for three days over a half term could miss 15 lessons in total. The higher a pupil's attendance, the more they are likely to learn, and the better they are likely to perform in exams and formal assessments. Please see the attendance guide link below for further information.

### **Uniform**

Please see the uniform guidance link below for detailed information on our uniform expectations. An amendment from September 2024 will be that hoodies are no longer permitted. Students wishing to wear an outer layer should wear a waterproof outdoor coat which is suitable for wet and cold weather. Please can we remind students that any holiday piercings/ nails should be removed prior to the start of the new academic year. If your child/ren wear Nike Air Force trainers, please remove the silver tag attached to the laces.

### **Equipment**

Full equipment lists are available on the school website; please see the link below. In line with our new teaching and learning framework, students will utilise a purple and green pen when assessing their work. Staff will have classrooms sets of these stationery items, but we would encourage students to all have their own in addition.

## **Arbor**

The app for our cloud-based operating system, Arbor, is an important resource for engagement with information for your child. This is a key tool in tracking aspects of your child's day to day experience at school as a parent portal. Please find the link below for the Arbor information and guide related to usage across multiple different platforms. You will be notified of positive and consequence points via push notifications within the Arbor app. **Consequence points that trigger a detention will result in a notification for a detention the same or following day.** Our new trust wide behaviour policy is live from September and will be uploaded to the school website this week.

It is an exciting time for Cottingham High School, and we hope that a well-deserved rest over the summer holidays will give you and your child/ren an opportunity to start the 24/25 year on a really positive note.

## **Key Links**

Attendance guide:

Uniform guidance & Equipment: [Cottingham High School - Uniform & Equipment](#)

Home school agreement: [Cottingham High School - Home School Agreement](#)

Safeguarding information: [Cottingham High School - Safeguarding](#)

Arbor app link: [Cottingham High School - Arbor App](#)

Catering link: [Cottingham High School - Catering](#)

Term dates: [Cottingham High School - Term Dates](#)

Times of the Day: [Cottingham High School - School day - 2024/25](#)

## **Key dates for Autumn Term 1**

**Wednesday 4<sup>th</sup> September-** Return of Year 7, 11 and Sixth Form

**Thursday 5<sup>th</sup> September-** All year groups on site

**Thursday 12<sup>th</sup> September-** Year 11 Parent event evening

**Friday 25<sup>th</sup> October-** Staff training day

**Monday 28<sup>th</sup> October- Friday 1<sup>st</sup> November-** Half term

	Return Day	Return Time	Pastoral Manager	Progress Leader
Year 7	Wednesday 4 <sup>th</sup> September	8.35am	Mrs Wolverson	Mrs Mounks
Year 8	Thursday 5 <sup>th</sup> September	8.35am	Mrs Bishop	Mr Whelan
Year 9	Thursday 5 <sup>th</sup> September	9.10am	Mr Joseph	Mrs Phillips
Year 10	Thursday 5 <sup>th</sup> September	10.10am	Mrs Hall	Mr Wright
Year 11	Wednesday 4 <sup>th</sup> September	8.35am	Mrs Clucas	Mrs Cuthbert

We look forward to welcoming the students back and meeting you over the course of the year.

Kind regards

**Jay Kerby**

Headteacher