



Home School Agreement

Our vision and values stem from our motto, '**Believe, Achieve, Succeed**', which is designed to shape our attitudes and actions in every situation, for every member of our school community. Our focus is on collectively shaping positive futures for our students, staff and our families, to create contributors to society, locally and globally.

Our aim is to be the school of choice for our community based on our care, standards and outcomes.

We believe that this approach will empower our students and staff to excel in education and beyond and they are embedded in our school culture.

Our talented teaching and support staff insist on high educational standards every single day and their commitment is shown in our drive for excellent results and pastoral support. Staff and students are expected to uphold visible consistencies that support our ambitious vision. We believe that all of our students should leave us with choices for the best future and we strive every day to help them achieve this. We profoundly believe that success is not predetermined, and circumstances will never be a barrier in our commitment to constant improvement and achievement. Our recent leavers' destinations include a variety of Russell Group Universities including Oxford and Cambridge and apprenticeships with Fujitsu and PWC.

Cottingham High School celebrates its 70th anniversary in 2025, a school that has served its community and their young people for three quarters of a century and will continue to do so for many decades to come.

Our School Motto:

Believe. Achieve. Succeed.

Everything we do at Cottingham High School will help shape a positive future for life beyond school.

- **Believe - Shaping positive futures in the development of personal characteristics**
- **Achieve - Shaping positive futures by helping our pupils to achieve.**
- **Succeed - Shaping positive futures so that pupils can contribute to wider society and life beyond school.**

We also believe that positive relationships are based on discipline, responsibility and mutual respect and are essential both to the smooth running of the school community and to the security, wellbeing, and fulfilment of the individuals within it.

It is our belief that an ordered working environment, underpinned by good behaviour, is an essential pre-requisite to effective teaching and learning and the delivery of the curriculum. **High standards of behaviour and academic expectations ensure learning is always**

maximised. We have a clear, consistent behaviour policy based on our school ethos that everything we do helps us and others to shape a positive future.

As a member of our school community, you have chosen to uphold our school motto and values. Our home school agreement formalises our partnership and forms the basis of how we will all work together to ensure both enjoyment and success at school. Further details are available to parents via the school's website and policies; for pupils, at the start of each term, detail and clarity of expectations are reinforced, ensuring that it is a choice to not conform to the schools' code of conduct.

Cottingham High School is committed to:

- Setting high expectations
- Providing a safe and supportive environment for pupils to enjoy and succeed in their learning
- Promoting our school ethos and modelling how pupils can live it into being
- Providing a consistent level of high-quality teaching that provides challenge and support when needed
- Celebrating pupil achievements through rewards and recognition
- Communicating regularly with parents and carers
- Challenging and supporting pupils who fall below expected standards.
- Endeavouring to be consistent and fair
- Setting out clear routines and behaviour expectations
- Providing allocated social areas for pupils with staff on duty
- Supporting pupils and parents with any issues that prevent good attendance
- Ensuring the uniform policy is followed and supporting any family who is struggling to follow the uniform policy
- Ensuring home learning is set that supports pupils' learning and resources for competition provided
- Recognising the completion of home learning and sanctioning if the homework is not completed
- Supporting pupils regularly not completing homework
- Providing online safety training for pupils and parents
- Ensuring pupils are not distracted by mobile by adhering to onsite out of sight policy
- Responding to parents
- Keeping parents informed via the schools' newsletter, website, social media, school reports, parental events, school comms and other school methods of communication
- Dealing with bullying firmly, providing support for those that need it and educating our school community that bullying is not tolerated.

In our school, pupils are expected to take responsibility for their own behaviour and demonstrate [consideration, confidence and courage](#) adding value to our school community. In reading and understanding the agreed pupil expectations, rules and routines, pupils show an agreement to uphold these both inside and outside of the classroom.

Pupils also have the responsibility to ensure that incidents of disruption, violence, bullying and any form of harassment are reported.

Being a part of Cottingham High School means a responsibility to act in line with our values. This means a responsibility to always act appropriately within the community, especially when wearing the Cottingham uniform to ensure the school is never brought into disrepute. Therefore, our behaviour policy also applies when students are travelling to and from the school and in our local community.

Cottingham High School pupils will:

- Demonstrate consideration, for example by showing respect to staff by following instructions promptly and politely
- Always try their hardest and expect to be challenged
- Conduct themselves in a way that contributes positively and adds value to our school community
- Maintain high standards of attendance, punctuality and school uniform.
- Report anything concerning to a member of staff
- Behave safely and respect the needs and beliefs of others
- Know the school safeguarding team and know how to report a safeguarding concern to any responsible adult or the Designated Safeguarding Lead and Safeguarding Team

Expectations before the school day starts

Students must:

- Arrive at school prior to the starting bell at 8.45am
- Convene at the specified area for morning line ups
- Arrive to school in the correct uniform and be smart in appearance (see uniform policy)
- Arrive with the correct equipment needed for the day
- Ensure mobile phones are put away in bags and switched off before entering the school grounds. On site, out of sight.

Expectations in Lessons

Students must:

- Arrive on time
- Line up calmly and in an orderly manner outside of the classroom until greeted at the door by a member of staff
- Ensure the correct uniform is being worn and have smart appearance
- Ensure coats and outer layers are on the backs of chairs, bags under the table and planners and equipment on the desk
- Enter the room quietly and complete the Do Now task as part of our sharp start routine
- Demonstrate an active growth mindset in lessons
- Show consideration for others
- Sit in the correct seat as per the teacher's seating plan
- Follow all instructions from members of staff politely; first time every time
- Contribute at appropriate times, or when asked, and ensure every contribution is of value
- Use positive language to make positive contributions to the learning

- Be an active learner by listening carefully and responding to ideas and feedback
- Take pride in all work with clear evidence of deliberate practice and responses to feedback
- Put the best effort into every activity and ask for help if needed
- Always demonstrate consideration through words and actions
- Follow the end of lesson routine (neat finish) standing behind chairs and waiting to be dismissed one row at a time

Expectations in Assembly

Students must:

- Line up quietly in your line up areas, and when the teacher in charge indicates, stand silently waiting to enter the hall.
- Ensure the correct uniform is being worn and have smart appearance.
- Enter the hall in silence, sitting where directed by the form tutors.
- Listen carefully, concentrating and not talking to others.

Expectations around the school and transitions around the school site

Students must:

- Move in a calm and considerate way around the school, taking care particularly during lesson changeovers
- Keep to the left
- Never run, chase, barge or shout
- Be ready to help others by opening doors, letting others pass and showing patience, good manners and courtesy
- Follow the signs and routes around the school site
- Pay attention to other specialist areas of the school which have additional expectations to support the safe use of specialist equipment
- Ensure they do not drop litter or eat in the corridors

Expectations at break and lunchtime

Students must:

- Stay in the allocated year group areas (do not enter out of bounds areas)
- Only eat in allocated areas, not in corridors
- When queuing for food, line up calmly and in single file to show respect for others by not jumping ahead in the queue
- Ensure they are wearing the correct uniform and have smart appearance
- Whilst seated, show respect for other staff and students
- Clear any rubbish when finished, making sure the table is also cleared and tidy
- Ensure all rubbish is placed into the appropriate bin
- Use the allocated toilets for their year group – one pupil per cubicle

Expectations at the end of the school day

Students must:

- Queue for buses in an orderly manner being conscious of members of the public and younger students
- Exit through the main gate and leave the school calmly
- Ensure you do ride your bicycle until you are off school site
- Take care when crossing the roads and watch for bicycle and other vehicles.
- Go directly to any detentions, activities or clubs

Expectations in the local community

Students must:

- Be aware that when they are wearing school uniform that they are representing the school so high expectations for behaviour need to be maintained
- Always walk sensibly and safely, taking care when crossing the road
- Know transport to and from school is an extension of the school day, therefore school expectations apply
- Wear a helmet and cycle safely, on the road, always
- As representatives of the school treat residents with consideration
- Know any inappropriate behaviour outside the school may still be sanctioned in line with the behaviour policy

Attendance

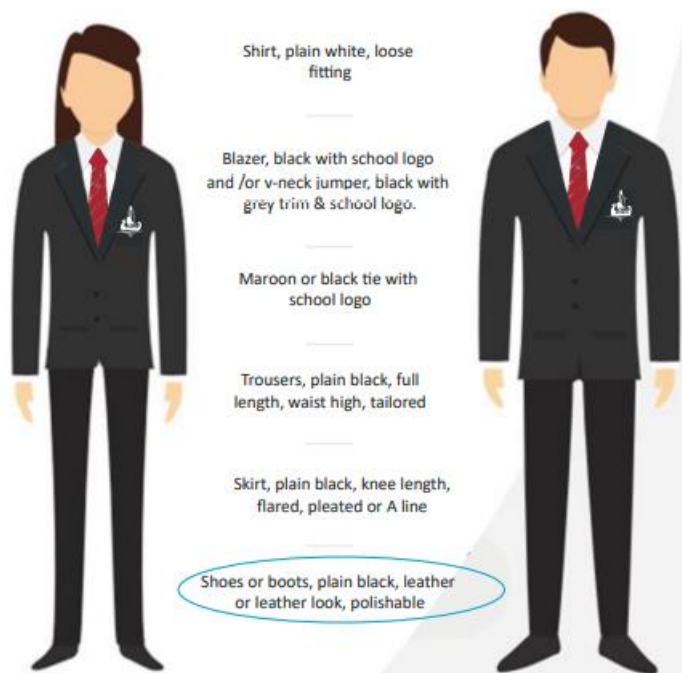
Students must:

- Attend school every day in line with the school attendance policy
- Arrive at school before 8.45am, in full uniform with all equipment ready for learning

Uniform

Students must:

- Wear the correct uniform and be smart in appearance
- If choosing to wear makeup it must be subtle and include no false eyelashes
- Ensure they do not wear jewellery (except for one pair of plain studded earrings)
- Wear their shirt tucked in
- Wear the correct colour tie (Years 7-9: maroon; Years 10-11: black)
- Wear a tailored skirt that is at least knee length and not rolled over
- Make sure tights do not have holes in them
- Ensure they do not have coloured nails or false nails
- Ensure they do not choose excessive hair colours
- Attend student services prior to line ups and form time to ensure uniform issues are resolved



Homework

Students must

- Monitor the setting of home learning in planners and know when due dates are
- Complete all home learning on time and with an active mindset
- Take pride in home learning
- Set a homework routine for good organisation
- Speak to a teacher if help is needed with home learning
- If absent, be proactive in catching up on missed work and home learning

Mobile Phones

Students must:

- Keep phones and electronic devices in bags; if on school site they must never be out of bags/lockers. **On site and out of sight**
- Accept full responsibility for any mobile or electronic devices brought onto the school site
- Not contact home during the school day unless through a school member of staff

Social Media

Students must:

- Demonstrate consideration by not filming, taking or reposting anything that may upset another person or themselves
- Demonstrate consideration by not writing negative comments about another person or themselves

- Report any concerns about the use of social media to school immediately

Bullying

Students must:

- Report to any staff member if they are being bullied or aware of bullying that is taking place
- Do not tolerate any form of bullying

We are committed to creating a positive learning journey for all our pupils. We need to work together to ensure that all our pupils leave our school well prepared. They can share the examples of rewards they have achieved and use them to secure exciting opportunities and succeed. We aim to develop young people who demonstrate **consideration, courage and confidence** and are contributors to local and global communities.

Please do contact the school if you wish to discuss any issues, so that we can work together and aim to resolve any that arise.



Student Agreement

Please sign and return this form.

As a member of Cottingham High School, I agree to follow the expectations set out in the school agreement. I understand the list below is a summary. I confirm that I have read and understand the expectations in the full version of the school agreement. I agree to striving to become considerate, courageous and confident in all aspects of school life.

As a student at Cottingham High School, I will:

- Attend school and be on time
- Wear the correct uniform and be smart in appearance
- Work hard and be challenged in all lessons
- Complete homework to the best of my ability and hand it in on time
- Move calmly and considerately around the school site
- Follow instructions from all colleagues
- Accept consequences and sanctions without argument
- Treat others with respect and consideration
- Be aware that when I am wearing school uniform that I am representing the school so high expectations for behaviour needs to be maintained
- Not use my mobile phone on school site
- Not tolerate bullying
- Report anything that makes me feel unsafe or make others feel unsafe at school
- Always follow this agreement
- Always strive to believe, achieve, and succeed

Pupil Name	Year and Form	Signed	Dated



Parent / Guardian Agreement

Please sign and return this form.

I understand that I have a responsibility for ensuring my child and I have read, understood and agree to follow the school agreement.

Therefore, I will:

- Work with the school in supporting the education of my child and trust staff to be professional and have my child's best interests at heart
- Reinforce and promote the school's expectations at home
- Send my child to school unless too ill to attend, ensuring they are punctual and fully equipped and dressed in full school uniform
- Support the vision and values of the school community
- Work in co-operation with staff to resolve issues and problems that may arise, and let the school know of any issues that might affect my child's work, behaviour or attendance
- Encourage my child to be enthusiastic about learning, providing opportunities for home learning
- Encourage my child to show great character and consideration to others and to always behave appropriately when in school uniform, on their way to, and from school
- Participate in whatever way possible in school events, including attending Parents' Evening and parent events
- Contact school by phone or email if I have any queries or seek clarification about something.
- Treat ALL staff and students with courtesy and respect

Pupil Name		Year & Form	
Parent/Guardian Name	1	Relationship to Child	Signed Dated
Parent/Guardian Name	2	Relationship to Child	Signed Dated