

10 April 2024

Dear Parent/Carer

**Year 7 Parents' Evenings - Wednesday 17th April 2024 and Thursday 25<sup>th</sup> April 2024**

We would like to invite you to our Year 7 Parents' Evening which will take place over two days to allow all parents to be able to book appointments with teachers. All appointments will take place in the Main Hall. These evenings will run from 4.00 pm until 7.00 pm and will be an opportunity for you to discuss academic progress since the start of Year 7 with your child's teachers. Students are invited to accompany you where possible.

**We have 179 learners in Year 7. To give you the best opportunity to meet all required teachers, we would like to request that learners with surnames A to K book their appointments on Wednesday 17 April and learners with surnames L to Z book theirs on Thursday 25 April. If you are unable to book an appointment with your child's teacher and would like feedback on your child's progress, please email the school on [office@cottinghamhigh.net](mailto:office@cottinghamhigh.net) and request feedback from the stated subject teacher.**

Please log into the Arbor parent portal to book your appointments – in the guardian consultation section. If you do not have access to the internet, please contact the school office on (01482) 847498 who will be happy to add appointments on your behalf.

To assist us with our arrangements for the Parents' Evening, we request that all parents sign in on arrival and sign out on departure.

We look forward to seeing you.

Yours faithfully



**Mrs A Etheridge**  
Assistant Headteacher KS3