

28 February 2024

Dear Parent/Carer

Year 11 Parents' Evening - Wednesday 13th March between 4.00-7.00 pm

On Wednesday 13th March 2024 we shall be holding our Year 11 Parents' Evening. We hope that you will be able to attend this important event when subject teachers will be setting out specific action points to help your child achieve his/her target grades. Students are invited to accompany their parent(s). As you are aware students recently sat their 2nd set of PPEs, the results of which will be issued, as they would be in the summer, as they sign in on parents evening.

Please log into the Arbor parent portal to book your appointments - in the guardian consultation section. Appointments will be available to book from 4.30pm. If you do not have access to the internet, please contact the school office on (01482) 847498 who will be happy to add appointments on your behalf.

To ensure that appointments keep to time and to maximise the availability of staff we will be sticking firmly to 5 minute appointments with 1 minute changeover time as was used when the parents' evenings were online. Teachers will be available from 16.00-19.00pm. If you are unable to discuss all matters in the time slot or are unable to make an appointment with a particular teacher, you will have the opportunity to inform the Head of Year who will arrange for further information to be shared after the evening.

Apologies, Mr Atkinson who teaches 11X/SC3 (Science) will not be available at the Parents Evening but will make contact home at a later date with feedback on your child's progress.

To assist us with our arrangements for the Parents' Evening, including fire regulations, we request that all parents arrive comfortably before the first appointment to sign in and sign out on departure.

We look forward to seeing you.

Yours faithfully



David Clement
Assistant Headteacher (KS4)