



Minutes of the meeting of the Local Governing Body of Cottingham High School,
Thursday 06 October 2022 at 17:30

GOVERNORS PRESENT

Mr A Brattan (Chair, AB), Mr J Dodd (JD), Mr J Leeming (JL), Mr C Murdock (CM), Mr L Wilson (Headteacher, LW),

ALSO IN ATTENDANCE:

Mrs N Carlisle (NC), Mrs L Craxton (Clerk to LGB, LC), Mr J O'Brien (JOB), Mr A Wardle (AW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

01 WELCOME AND INTRODUCTIONS

AB & LC welcomed all present to the first meeting of the new academic year

02 APOLOGIES

Apologies had been received from S Etherington, S Howe, L Rodgers, J Mason & M Wolverson

Resolved: That consent be given to the above-named governors

03 DECLARATION OF INTERESTS

All present were urged to complete their data collection and pecuniary interest forms as soon as possible and forward to LC for filing. All absent will receive a follow-up email

04 LGB MEMBERSHIP

It is the duty of the Governing Board to elect a Chair and Vice-Chair annually. AB offered to stand as Chair. JD and CM voted in favour of AB as Chair

Prior to the meeting, JM had agreed to stand as Vice-Chair and Link roles had been agreed over the summer break

As the meeting was not quorate, an electronic vote for Chair & VC is to be sought from all those absent along with any others who may wish to stand

To be resolved:

Chair 2022/2023: A Brattan

Vice-Chair 2022/2023: J Mason

ACTION: LC to email all absent governors with regards to electing the 2022/23 Chair and VC

For the purposes of this meeting, AB acted as Chair

Resolved:

PP Link: C Murdock

SEND Link: L Rodgers

Safeguarding Link: S Howe

Careers: J Dodd (for 1st term only)

6th Form Link: M Wolverson

AB had informed the LGB of his intention to step down at the end of this academic year and made it official in the meeting. JM also intends to stand down at the end of the academic year. Due to work commitments, JD is to stand down at the end of the Autumn term.

AB has been in contact with Sam Kind who has extensive governor experience and was part of the parent governor ballot. After the necessary checks have been completed, it is hoped SK will join the LGB at the November meeting as a Trust-Appointed Governor.

AB is also hoping to get another past PG candidate on board as T-A and is liaising with L Thompson, Director of Governance, regarding this.

05 MINUTES OF THE LAST MEETING (Thursday 23 June 2022)

Resolved: That the minutes of the meeting held on 23 June to be confirmed as a correct record and signed by the Chair, AB.

06 MATTERS ARISING FROM THE MINUTES

ACTION: AW to forward peer reading review to LGB prior to the first meeting of the academic year. **Review to take place this term. AW to forward once complete. To be removed from the minutes**

ACTION: AB to forward a copy of all visit reports to LGB at the end of the academic year. **Completed**

ACTION: LC to check with D Waterson with regards to how frequently the Governor Safeguarding module is updated on The National College. **Completed. The module is updated annually**


24/11/22

07 PERFORMANCE DATA REPORT – Outcomes 2021/2022

The new reporting structure allows all academies to have sight of all data, allowing for wider collaboration and support where needed

* All published with 2019 actuals for progress calculations.

Key Stage 4 Progress and Attainment

	KS2	Cohort	Progress 8 *	Attainment	Basics		Ebacc		
	APS			8	% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2019	4.89	129	-0.05	48.6	65	42	45	36	30
CHS 2022	4.86	145	-0.22	44.5	59	37	17	12	10
East Riding 2022				48.4	70.1	47.7	33	23.3	17.1
National 2022 **				49.1	69.5	49.6	37	26	19.2

** National data not yet published. Indicative figures from collaboration data on SISRA and FFT.

Disadvantage Progress and Attainment

	KS2	Cohort	Progress 8 *	Attainment	Basics		Ebacc		
	APS			8	% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2019	4.74	26	-0.87	36.7	39	19	19	15	12
CHS 2022	4.88	35	-0.98	35.6	34	14	11	3	0

SEND EHCP Progress and Attainment

	KS2	Cohort	Progress 8*	Attainment	Basics		Ebacc		
	APS			8	% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2019	4.20	3	0.34	40.7	66.7	0	0	0	0
CHS 2022	5	3	-1.66	26	33	33	0	0	0

SEND Support Progress and Attainment

	KS2	Cohort	Progress 8*	Attainment	Basics		Ebacc		
	APS			8	% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2019	4.37	10	-0.24	34.2	20	20	0	0	0
CHS 2022	4.4	22	-0.86	27.5	9	5	5	0	0

GCSE Subject Attainment

Subject	Total Grades	% 9-7	% 9-4	Average Pts Per Entry
Chinese	1	100	100	9
Arabic	1	100	100	7
Turkish	2	100	100	7
Drama	10	20	100	6
Physics	38	26.3	92.1	5.79
Chemistry	38	26.3	89.5	5.68
Biology	38	23.7	89.5	5.55
German	13	7.7	100	5.46
Photography	20	20	85	5.35
Art	41	19.5	82.9	5.17

French	31	25.8	77.4	5.16
Food	6	33.3	83.3	5.00
Maths Further *	12	41.7	75	4.92
English Literature	140	12.1	80	4.83
English Language	144	14.6	70.1	4.75
Geography	56	19.6	69.6	4.68
History	44	15.9	54.5	4.34
Maths	143	15.4	61.5	4.3
Computing	17	17.6	64.7	4.29
Science combined	206	10.7	60.2	4.12
Religious Education	139	10.1	59	3.96
Technology	12	0	16.7	2.33

Non-GCSE Subject Attainment

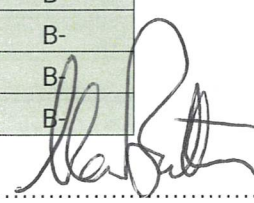
Subject	Total	L2D*-L2P %	L2D*-L1P %	Average Pts
	Grades			Per Entry
Engineering	39	82	100	5.59
Business	24	79	92	4.63
Sport	41	66	98	4.46
Health & Social Care	20	55	90	4.39

Key Stage 5 Progress & Attainment

	Cohort	Progress Score	Progress Score Description	Average Grade	Average Point Score
Cottingham High School 2019	29	-0.01	Average	C	29.21
Cottingham High School 2022	55	-0.37	Below Average	B-	37.53

A Level Subject Attainment

Subject	A* %	A* - A %	A* - B %	A* - C %	Total Entries	Average Pts Per Entry	Average Grade
Further maths	100	100	100	100	2	60	A*=
Sociology	50	100	100	100	2	55	A*-
Computer science	33.3	100	100	100	6	53.33	A+
Politics	0	100	100	100	2	50	A=
Classics	0	50	100	100	2	45	A-
Business studies	0	0	100	100	1	40	B=
History	0	45.5	81.8	81.8	11	40	B=
Law	0	0	100	100	2	40	B=
Theatre studies	0	0	100	100	4	40	B=
English Literature	0	11.1	88.9	88.9	9	38.89	B=
Maths	11.8	41.2	52.9	82.4	17	38.82	B=
Music Technology	25	25	25	100	4	37.5	B-
Art	0	33.3	66.7	66.7	3	36.67	B-
Geography	0	18.2	63.6	81.8	11	36.36	B-
Physics	12.5	25	50	75	8	36.25	B-
Psychology	0	20	40	100	5	36	B-

Signed by the Chair: 

Date: 24/11/22

English Language	0	14.3	57.1	85.7	7	35.71	B-
Photography	0	16.7	33.3	100	6	35	B-
Biology	0	8.3	25	66.7	12	30	C=
Physical Education	0	0	66.7	66.7	3	30	C=
Chemistry	0	9.1	18.2	63.6	11	28.18	C-
French	0	0	0	50	2	25	C-

- Areas of strength include Languages, Drama, Engineering, English Literature, Art, Business & Food Science
- Although Maths, Computing & technology are of great concern, headway has already been made in addressing the issues
- A Level grades at C+ good although outcomes at higher grades need improving
- A Level Maths & Physics, percentage grade C+ above LA averages
- Vocational & BTEC continue to be a strength for the 6th Form
- Geography & Food Sciences have made significant improvements over the year

Attendance & Behaviour

- Overall attendance for 2021/22 was 91.6%
- Covid accounted for 20% of all absence
- Sixth Form attendance good throughout the year, finishing above national average on 94.7%
- Additional capacity added to the attendance team with pastoral staff undergoing minibus training, increasing the number of home visits conducted
- PP students have been impacted greater by the loss of routine following the pandemic
- PA absence high this year
- Vaping incidents high
- A total of 343 classroom removals took place last year with 1 permanent exclusion
- Boys (242) significantly higher than girls (98) for classroom removals
- Reasonable adjustments made to PD Policy with regards to SEN students
- Sixth Form behaviour remains very positive

Quality of Teaching & Learning

- 54/58 teachers displaying Quality First Teaching at the end of 2021/22
- 100% of ECTS achieving the national standards
- Curriculum design and implementation strong in most areas
- Retrieval and revisiting key knowledge improve students' retention
- DA SEN support in need of development
- New RE curriculum in development
- Newly introduced Teaching & Learning Framework is to be implanted

Q: (JD) Are there any fundamental differences between the new framework and what you were doing?

AW: No, they are very similar

Q: (JD) What would you say is the main benefit?

AW: Variety. Wherever you are as a teacher, we are all assessed in a similar way. In time this will allow for greater collaboration

Q: (JD) Who leads on areas of weakness?

JOB: The School Improvement Team. There is room for interpretation of the framework, this model is a good starting point

Q: (AB) We need to focus on maths, computing & technology. Last year's maths was forecasted and, although we knew it would be down, it was worse than predicted. Why was this?

NC: We found the students engaged less and did not attend study periods or revisions sessions, the reasons for this are unknown. We are already seeing an improvement this year in Year 11 engagement and have a good cohort of 20 to focus on

Q: (AB) Are any of that cohort DA?

NC: Yes, some are

C: (LW) The negative impact of maths and English has a knock-on effect for everything else

Q: (JD) Were there any expected patterns with PP?

LW: No, it was low across the board

Q: (AB) Are there many resitting?

NC: At GCSE the vast majority have got to where they need to be, but a handful will resit

Q: (CM) Have you identified the areas of maths to focus on?

NC: Yes and these are covered in period 6

C: (JD) The disruption to education has had an impact

C: (LW) Yes it has but all students are in the same boat, we simply did not perform

C: (JOB) There is an in-depth maths review taking place this month with particular focus on engagement

C: (LW) We are also focussing on the high achievers to make sure they don't slip down

Q: (JD) Chemistry at KS5 has slipped compared to previous years, why is this, is there anything in particular that stands out?

NC: N, they had a science review and all achieved one grade lower. D Waterson will be doing a more detailed analysis

Q: (JD) Is post-covid anxiety a major factor with the attendance figures?

LW: Yes it is but we supporting them in any way we can

08 SELF EVALUATION UPDATE (SEF)

- Overall Effectiveness, the Quality of Education, Behaviour and Attitudes, Leadership & Management and Post-16 are all judged to be Good with Personal Development judged to be outstanding
- **Quality of Education:** A full curriculum review has allowed leaders to sequence learning and share curriculum intent
- **Behaviour & Attitudes:** Positive Discipline Policy in use to reward students has minimised low level disruption
- **Personal Development:** Finances have been channelled to allow all students to be able to participate in trips and outings and British Values continue to be embedded into the PSHE programme
- **Leadership & Management:** Safeguarding remains strong in school and leaders are proactive in their roles and clear about their accountability
- **Post-16:** A Level grade boundaries mostly in line with LA averages

C: (LW) The SEF is a reflection of results and is a good description of where we are at

C: (JD) The recent safeguarding audit supports Ofsted's report

C: (LW) We found a lot of repetition across the SEF, ADP and 2021/2022 review

C: (JOB) It's fine to place it once and reference where needed

C: (AB) A Level numbers are down

LW: Many factors are at play. We need to work with the central marketing team and agree on strategies. Relationships are the reasons the students stay on

C: (CM) Change could be a big factor, the desire to do something new

09 PERFORMANCE DATA REPORT – Targets 2022/23

2022/23 targets for KS4:

Measure	FFT20 Benchmark	Aggregated Student Targets	2021/22	Current Yr11	Best ever	School Target
A8	55	57	44.62	46.64	48.94	50
DA A8	51	53	35.56	36.8	45.29	46
% Basics Standard Pass 4+	82	92	60	67.2	71	73
DA % Basics Standard Pass 4+	77	95	34	49	50	51
% Basics Strong Pass 5+	62	77	38	51	48	53
DA % Basics Strong Pass 5+	53	65	14	27	25	30
% Basics 7+		21	8	5.2	10	12
DA % Basics 7+		9	6	0	6	8

2022/23 targets for KS5:

Measure	Aggregated student targets	2021/22	Current	School target
L3 Overall VA	0.5	-0.18	0.03	0.2
A Level APS	42.0	37.76	36.38	39.0
A Level VA	0.5	-0.34	-0.03	0.2
Applied General APS	36.0	34.00	33.00	36.0
Applied General VA	0.5	0.35	0.18	0.3

- All targets agreed with JOB
- JOB to provide training on FFT to all governors who are unfamiliar

C: (JOB) All schools are looking at benchmarks, CHS has gone one step further and applied as targets

Q: (AB) Have we gone beyond Trust schools to look at benchmarks?

NC: Yes, FFT do look at similar schools outside of Trusts

Q: (AB) Have we set ourselves a realistic challenge?

NC: Yes, we think so

Q: (JL) Are there any additional resources to assist?

NC: No

C: (JL) Schools with larger departments will do better

C: (LW) We have increased the English and maths departments here

10 SCHOOL DEVELOPMENT PLAN

LW presented the school development plan and outlined the strategic priorities for the academic year. Priorities include improving student outcomes, developing consistent approaches to assessment, embed the culture or reading, behaviour strategies and the PD system and sustaining the commitment to well-being

Q: (AB) Are you still using ClassCharts?

AW: Yes, but this will be the final year. Arbor has provision and is more modern and user friendly than SIMS

C: (AW) Interim targets are there as a starting point

C: (JD) I see no fundamental changes

Q: (AB) Will it be reviewed in November?

AW: No, in the Spring term

11 SAFEGUARDING REPORT

- LW to send the report from the recent safeguarding audit to governors
- Ofsted noted safeguarding was strong within the school
- **Brief overview of 2021/22:**
 - 4 children subject to a Child Protection Plan
 - 10 children subject to a Child in Need plan
 - 110 children logging safeguarding concerns
 - 9 consultations with Safeguarding & Partnership Hub
 - 17 Operation Encompass alerts received
 - 15 children EHE (Elective Home Educated)
 - 9 children LAC

12 PREMIUM REVIEWS

12a Annual Review of School Led Tutoring &

12b Annual Review of Pupil Premium (success of 21/22 & impact & 22/23 approach)

C: (NC) Transport issues have played a part this year getting the students to weekend sessions and home after school period 6

C: (AW) We are planning this year along with the students to make sure it works for all involved

C: (LW) We also need to be mindful that when we take children out of lessons, we must ensure they return in a much better place

ACTION: The PP plans will be presented at the November meeting

13 RISK REGISTER

All risks are school specific. 'Generic' risks such as cyber security and data protection have been moved to the Central Risk Register. Low academic achievement in Maths is the biggest risk currently

14 LINK VISITS

To keep the momentum of last year, all link governors are to complete one visit per term and forward their visit report form to AB & LC

Each of the 10 link roles had been agreed with their respective governors for this year. The link staff for each of the five ADP priority links are to be confirmed with LW prior to all link meetings being arranged by T Guzdek.

Changes to members of the Disciplinary Committee were also proposed in light of the departure of JD.

15 GOVERNOR TRAINING

All governors are to complete the 'Certificate in Safeguarding for School Governors' on The National College before the next meeting. LC to assist any who cannot find it

'Certificate in the Role of a School Governor' to be completed soon after

ACTION: All governors to complete the 'Certificate in Safeguarding for School Governors' module on The National College before the next meeting

ACTION: LC to check with L Thompson, Director of Governance, re: the November meeting requirements and training planned as there is confusion around how and when the training will take place

16 DATE OF NEXT MEETING

Thursday 24 November 2022, 17:30

17 ANY OTHER URGENT BUSINESS

17.1 Awards Presentation Evening (AB)

Governors are invited to attend the awards evening on Thursday 20 October 2022

18 ACTION POINTS

Meeting & Date	Action	By whom	By when	Update
LGB 06 Oct 2022	Minute 04: LC to email all absent governors with regards to electing the 2022/23 Chair and VC	LC	20/10/22	
	Minute 12 The PP plans will be presented at the November meeting	NC	17/11/22	
	Minute 15 All governors to complete the 'Certificate in Safeguarding for School Governors' module on The National College before the next meeting	All	24/11/22	
	Minute 15 LC to check with L Thompson, Director of Governance, re: the November meeting requirements and training planned as there is confusion around how and when the training will take place	LC	17/11/22	

Part A closed at 19:58 and NC, JL, JOB & AW left the meeting

