



Minutes of the meeting of the Local Governing Body of Cottingham High School,  
Thursday 07 April 2022 at 17:30

**GOVERNORS PRESENT**

Mr J Dodd (Chair, JD), Miss S Etherington (SE), Mr C Murdock (CM), Mrs L Rodgers (LR), Mr L Wilson (Headteacher, LW), Mr M Wolverson (MW)

**ALSO IN ATTENDANCE:**

Mr P Brookes (PB), Mrs N Carlisle (NC), Mr D Clement (DC), Mrs L Craxton (Clerk to LGB, LC), Mrs K Jordan (KJ), Mr A Wardle (AW)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

**43 WELCOME AND INTRODUCTIONS**

In the absence of A Brattan, JD agreed to chair the meeting and welcomed everybody

**44 APOLOGIES**

Apologies had been received from Alan Brattan, Simon Howe, John Leeming, Jeremy Mason and Paul White

**Resolved:** That consent be given to the above named governors & staff

**45 DECLARATION OF INTERESTS**

One governor still to complete and return the forms

**Resolved:** MW was handed the forms at the meeting for completion

**46 MINUTES OF THE LAST MEETING**

**Resolved:** That the minutes of the meeting held on 09 December to be confirmed as a correct record and signed by the Chair, JD

**47 MATTERS ARISING FROM THE MINUTES**

**ACTION:** LC to arrange a school tour for the new governors in the spring term. **SE, CM & LR had a tour of the school prior to the meeting, SH to arrange next term. To be removed from the minutes**

**ACTION:** MW to return the DC & PI forms ASAP **Completed, see minute 45**

**ACTION:** D Brooke (TCAT Head of ICT) to investigate the errors faced when governors are logging into The National College. **Ongoing, to be removed from the minutes. LC urged all present to attempt to log in and report back if problems still arise**

**ACTION:** LC to send out Curriculum PowerPoint with the minutes **Completed**

**ACTION:** LC to send out reminder to all governors that they can complete as many NGA Learning Link modules as they wish to advance their knowledge. The minimum each year is the Safeguarding module plus any other one **Completed**

**ACTION:** VR to add new governors to the East Riding training site to complete the SG module **LC to follow up with VR. To be removed from the minutes**

## 48 HT STRATEGIC REPORT

Each member of SLT briefed the LGB on their area of expertise

### 48a Leadership & Management Summary – Mr L Wilson

- High staff absence still attributed to Covid
- High volume of staff vacancies advertised due to growth in student numbers
- School expansion not being considered at this time
- Leavers include LT members Kate Jordan and Alison Kelly who will be greatly missed
- Full student assemblies have recommenced
- PA students have received home visits
- Staff meetings now take place physically

C: (LW) The school will be full at September 2022 with a waiting list of 21. I have met with the CEO and LA to discuss increasing the PAN to 210 from 2023 as we hope that the new housing will bring new students. We must be mindful that if we employ staff for 210 and don't get those numbers in we still have to pay those staff members. We market the school from Yr7 and build from there.

Sixth Form has a 40% retention target and it's easy to keep them as they are already here

Q (JD) Have you targeted the primaries?

LW: Yes, they all have our information

Q: (CM) Is there a consistent intake from local schools?

LW: Yes, and Croyby send the highest number of students

### 48b Quality of Education Summary

#### Curriculum - Mr A Wardle

Monitoring & Evaluation has been ongoing since the last meeting. The table below shows a summary of the most recent M&E ( (x) indicate changes since last review):

Focus Area Name	Highly effective (%)	Effective (%)	Developing (%)	Not Evident (%)
Assess	34 (+13)	57 (-22)	9 (+9)	0
Feedback	28 (+5)	30 (+13)	12 (-18)	2
Plan – Classcharts use	16 (+9)	60 (-18)	22 (+9)	2
Plan – Scaffolding	25 (-5)	63 (+13)	12 (-8)	0
Teach – Behaviour	49 (+16)	1 (-16)	1 (=)	0



Teach – Instruction	32 (+32)	59 (-41)	9 (+9)	0
Teach – Schema building & Sequencing	41 (+28)	55 (-20)	4 (-8)	0
Teach – The environment	22 (+22)	71 (-15)	7 (-7)	0
Teach – Vocabulary, Literacy, Numeracy	37 (-8)	46 (=)	10 (=)	8 (+8)
Total (numbers)	170 (+149)	310 (+233)	50 (+39)	6

The highlighted areas indicate the policy 'newness', a lack of fully understanding it. The areas have been identified and staff will be monitored after the Easter break

- A PE colleague is being supported to deliver Health & Social Care
- Supply Science teacher is being supported by an AIL
- CPDL ongoing
- R Hill (TCAT English Improvement Director) has conducted a reading review. Good practice was seen across several lessons and suggested improvements have been acted upon. A peer review has also been conducted and the findings will be sent though before the next meeting

**ACTION: AW to forward reading peer review findings to the LGB before the next meeting in June**

*C: (JD) Over time, it will be good to see how effective the data gathering is with regards to monitoring and evaluation and how we can use it positively*

*C: (AW) It's been very frustrating this past 2 years, it's good to get back into classrooms and see the fantastic practice in action*

*C: (JD) It's better for the student too to be more focused in the classroom rather than 'on their own teaching'*

*C: (AW) We've had very positive feedback and those who have not performed have been spoken to. It helps us help those most in need and encourage them back to the 'normal' way of school life*

**Standards – Mrs N Carlisle**

- PA is currently +0.01 (based on 2019 results)
- Basics 4+ is 72% and 5+ is 43%
- EBacc bucket showing positive progress with the other 3 buckets slightly below 0 at -0.04 for English & Open and -0.03 for maths
- DA students performing well at Basics 4+. 13% above national (2019) and in line with 5+ national (2019)
- P6 attendance was 75% from the 98 students invited
- Revision sessions were poorly attended at the half term break. NC hoping for better attendance at the Easter sessions
- All Yr11 have received a folder of revision materials
- Subject causes for concern include Technology Geography (DA) and RE
- Improving subjects are Computing and Drama

*Q: (SE) Do you think employers understand the 4+ and 5+ terminology? In my experience only grades A – C have been considered*

*NC: No, they don't fully understand.*

**PP Update – Mr P Brookes**

- Maths bucket at -0.56 P8 with other buckets at -0.79 Open, -0.72 English and -0.69 EBacc
- Yr11 specific PPE workshops have taken place, run by AILs

- Mental Health & Wellbeing strategy launched for all DA students. This allows students to log any concerns anonymously via email. To date, nothing has been flagged
- PASS survey has been completed. Analysis shows DA learners hold their teachers in high regard. The lowest scores centred around their own self-regard and learning capability. The survey will be retaken in the final term
- Reward stamps have increased from 2212 to 2502 per week

*C: (PB) Self-esteem fits into the PSHE curriculum so we can address those matters there. The Monday night club has also proved very popular*

*Q: (CM) How often do you receive the data?*

*PB: We get a monthly report and a review of it all is done once per half term*

*C: (AW) During a recent student voice, it was clear they felt they had someone to talk to at school so that could account for no one using the anonymous email as yet*

#### **48c Behaviour & Attitudes Summary**

- National weekly attendance as at 17 March 89.7%, DA 88%
- CHS cumulative attendance as at 17 March 91.3% (weekly 94% to 03 March), DA 87.6% (weekly 90%)
- 30.3% PA (66% due to covid)
- Historical PA now receiving Fixed Penalty Notices as per the school policy. 11 handed out since January 2022
- The number of good behaviour stamps has improved
- The Rewards Shop continues to be popular with repeat orders for many items
- 40 (4.1%) Fixed Term Suspensions handed out do far (National 18/19 10.8%)

*C: (JD) These figures could be worse given the last 2 years. It is good to see we are addressing poor attendance*

#### **48d Personal Development Summary**

*NB: All figures below cumulative*

- 9 children subject to a Child protection plan
- 20 children subject to a Child in Need plan
- 247 children logging safeguarding concerns
- 3 referrals to Prevent
- 18 Operation Encompass alerts received

#### **48e Leadership & Management Summary**

- CHS returning to a more normal way of schooling
- Conversations are now centred around the day to day of teaching and learning rather than Covid
- LW thanked the LT for their hard work and dedication over the past 2 years

*C: (JD) On behalf of the LGB I also extend our thanks to all members of staff*

#### **48f Sixth Form**

- 127 on roll with 79 travellers
- Progress:
  - A Level: -0.03 Yr12, -0.08 Yr13
  - Applied General: 0.18 Yr12, 0.24 Yr13

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Signed by the Chair:



Date:

23/6/22



- A Level DA: 0.13 Yr12, -0.18 Yr13
- Applied General DA: 0.07 Yr12, -0.09 Yr13
- Behaviour and attendance are outstanding
- Attendance is monitored for any student falling below 90%
- Citizenship and cultural capital built on from Yr7 upwards
- CHS 6<sup>th</sup> Form offers a good platform for life outside of school

*C: (JD) Getting potential employers in for a Career Day with small student numbers may prove difficult. It might be worth looking into a Consortium 6<sup>th</sup> Form Career Day, it will attract more people*

#### **49 Education Recovery Fund**

- Recovery cohort not doing as well as expected with regards to progress
- Currently 29% of students are DA with 23% in Yr11 21/22
- Cohort identified via various levels of disadvantage and lack of engagement during and following lockdowns
- Funding received through Education Recovery Programme, national Tutoring Programme & School Led Tutoring
- Progress will be tracked through baseline information such as KS2 scores, CAT, FFT targets and internal tracking information
- Yipiyaps have been working on a 1:1 & 1:3 basis
- Quality First teaching continues to prove successful
- Second wave interventions have been poorly attended
- Parental engagement low

*Q: (JD) Are you surprised at the low uptake for 'private' tutoring through Yipiyap?*

*KJ: No, we just cannot get them to see how valuable they are*

*Q: (JD) Has there been any parental engagement with regards to the tutoring?*

*KJ: No. We have informed the parents but have had little support*

*C: (LW) Some of these students have little or no support at home to start with which is why they are in the recovery cohort*

*Q: (CM) What's right for one might not be right for another, how do you overcome that?*

*KJ: All our strategies used are based on research and where taken up, they have had a positive impact*

*C: (CM) I'm not surprised at the low uptake; they are not going to take on extra schoolwork if it's not compulsory*

*C: (NC) It's a difficult situation as we do have to do something to help them catch-up and after school really is the only option*

*C: (MW) Student voice shows they are comfortable with teachers and know they can trust them.*

*Maybe they are apprehensive about learning with a stranger. It might be an idea to get those already doing it to champion it*

*Q: (LR) Have you asked the students why they don't want to attend?*

*KJ: Yes, and they just want to go home*

#### **50 GOVERNOR VISITS TO SCHOOL**

8 visits have taken place this term:

AB Careers Event (10 February)

SH & AB Safeguarding Procedures (16 February)

SH Audit of SCR (07 March)

CM Pupil Premium (18 March)

JD Career Link (29 March)

JM Curriculum Implementation & Impact (30 March)  
MW 6<sup>th</sup> Form introduction (01 April)  
LR SEND review (04 April)

Only issue arising is a positive one: the use of external interviewers for mock interviews is very positive as it helps in the schools' outreach to the local community and takes workload off the regular interviewers.

## **51 GOVERNOR TRAINING AND SUPPORT**

All but one governor has completed the NGA safeguarding module (2021)

From September 2022, The National College will be used for governor safeguarding training

**ACTION: LC to contact LR with regards to the completion of the NGA safeguarding module (2021)**

## **52 ACADEMY RISK REGISTER**

Training in the writing and interpretation of risk registers has been given to all Headteachers

**ACTION: LW to revise the RR and present to governors for discussion at the next LGB**

## **53 DATE OF NEXT MEETING**

Thursday 23 June 2022, 17:30

## **54 ANY OTHER BUSINESS**

### **54.1 Student News**

Governors were presented with a list of all students who have achieved additional success in the Spring Term. These include, but are not limited to:

- Students competing in the Kangaroo Challenges
- Judo accomplishments
- Football, golf, badminton and athletics achievements

Staff and governors praised the students involved and passed on congratulations to all

PB, NC, DC, KJ & AW left the meeting at 19:55

## **55 ACTION POINTS**

**55a ACTION:** AW to forward reading peer review findings to the LGB before the next meeting in June (**minute 48b**)

**55b ACTION:** LC to contact LR with regards to the completion of the NGA safeguarding module (2021) (**minute 51**)

**55c ACTION:** LW to revise the RR and present to governors for discussion at the next LGB (**minute 52**)

Part A ended at 19:55

  
23/6/22