



Minutes of the meeting of the Local Governing Body of Cottingham High School,
Thursday 21 September 2023 at 17:30

GOVERNORS PRESENT

Mr S Kind (Chair, SK), Miss S Etherington (SE), Mr R Ferguson (RF), Mr S Howe (from 18:15, SH),
Mr J Leeming (JL), Mr J Mason (JM), Mr C Murdock (CM), Mrs L Rodgers (LR), Mr D Thornton
(Interim Headteacher, DT)

ALSO IN ATTENDANCE:

Mrs N Carlisle (Assistant HT, NC), Mrs L Craxton (Clerk to LGB, LC) Mr D Clement (Assistant HT &
DDSL, DC), Mrs C Nicholls (Deputy HT, CN), Mr J O'Brien (Director of Improvement & Standards,
Secondary & Post-16, JOB)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner
and a comment is marked by C.

01 WELCOME AND INTRODUCTIONS

SK welcomed everyone to the first meeting of the new academic year and everyone present
introduced themselves

02 APOLOGIES

Full attendance

03 DECLARATION OF INTERESTS

All present completed the annual pecuniary interest, data collection and governor declaration
forms

04 LGB MEMBERSHIP

It is the duty of the Governing Board to elect a Chair and Vice-Chair annually. As previously
minuted, SK offered to stand as Chair. No one else wished to be considered for the role

Resolved: All governors approved SKs appointment as Chair

J Mason agreed to remain vice-chair for the Autumn term to support SK in his new role

Chair 2023/2024: S Kind

Vice-Chair 2023/2024: J Mason (Autumn term only)

PP Link: C Murdoch

SEND Link: L Rodgers

Safeguarding Link: to be confirmed with S Howe electronically

Attendance & Behaviour: S Etherington
Curriculum: J Mason (Autumn term only)
Sixth Form: R Ferguson

LC noted that due to work commitments, S Rodgers has stepped down from the LGB. SR would still like to be involved in careers and career day. LC has informed T Guzdek

05 MINUTES OF THE LAST MEETING (Wednesday 19 July 2023)

Resolved: That the minutes of the meeting held on 19 July to be confirmed as a correct record and to be signed by the Chair, SK

06 MATTERS ARISING

ACTION: LC to follow up with SR regarding her absence from the LGB **See minute 04**

ACTION: SR to complete 'Annual Certificate in Safeguarding for School Governors' ASAP **See minute 04**

ACTION: LC to check with G Stafford re a further Complaints Training **Completed**

ACTION: LC to populate calendars with all LGB dates for the 2023/2024 academic year **Completed**

06 HEADTEACHERS REPORT

- New 3G pitch to be installed
- Plans for a vocational centre underway
- DT noted the site was safe and welcoming with great students and staff

Staffing Update

- New HT appointed
- LT roles and responsibilities have been restructured to align to the Ofsted framework
- Current teaching vacancies in criminology (part time) and English (temp maternity cover)
- 2 x HLTA vacancies to be advertised shortly
- 10 new staff appointed across various teaching and support roles
- Dedicated DSL appointed

Health & Safety

- Safety work carried out in Science labs and on washing machines, dishwashers and ovens. All now compliant
- Additional signage and emergency lighting to be installed
- 3 defibrillators now on site and registered for community use

SDP

This is currently being worked on to make sure it aligns to the Self Evaluation Framework and will be presented to governs at the next meeting

C: (DT) We are trying to create capacity for the leadership team as they currently spend too much time doing duties and will be looking at timetables to release the hours

C: (DT) I cannot thank the site team enough for their hard work, they are a super team, nothing is too much trouble

Q: (JM) Are you confident there is no RAAC on site?

DT: Yes, the surveyors report confirms there is none on site

C: (SK) Please could you let the Parish Council know you have 3 community use defibs

DT: I will do so

Q: (SE) Are they easily accessible for the public?

DC: Yes and during the day, access is through the reception area

Q: (CM) Who is responsible for the maintenance of them?

DC: Mal works closely with an external provider who keep them maintained annually, or more often if they have been used

C: (DT) The SEF and SDP are key documents to access central support

C: (JOB) We knew the 2022 outcomes would be disappointing and needed to give time to see where the issues were. An honest and accurate plan gives the mandate to make the changes needed

C: (DT) The curriculum does need redesigning as some options are a barrier to progress. It's not completely 'broken' but there is a need for revision. Realignment probably best describes what is needed

C: (JM) There are not many LGB Chairs in teaching and at the July Chairs meeting, I pointed out changes need to be made earlier than July as it's too late by then

C: (NC) Part of the work started last year after the Maths review and we were lucky enough to be able to change in time for certain year groups

C: (RF) It would be good for us as governors to see a full structural chart

C: (DT) The Ops Manager is working on one

ACTION: LC to remind DT to inform the Parish Council of the 3 community use defibrillators on site

07 SAFEGUARDING

The full report was presented to governors in the July meeting. DC gave a brief update

- 8 students in various categories of concern
- 2 students on Child in Need Plan
- 7 LAC on roll
- No reports of LGBTQ+ bullying
- Student support continued during the summer break
- Biggest concern remains emotional wellbeing
- Slight increase in Early Help referrals

SH joined the meeting at 18:15 and DC & CM left the meeting at 18:15

08 PERFORMANCE DATA REPORT

Table 1 Provisional attainment including school and Trust data

Note: local and national data has been included where available. Further information using these comparators will be circulated to the Board in due course.

SCHOOL	KS2 APS/ASS	Cohort	Attainment 8	Basics		Ebacc		
				% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2019	4.89	129	48.6	65	42	45	36	30
CHS 2023	105.5	170	45	67	40	12	11	9
East Riding 2023								
National 2023 *			46.5	66	45	38	23	16
HHS 2023	104	237	43.6	62	38	57	31	15
HA 2023	103.5	203	42.7	59	37	46	21	14
HS 2023	105	145	46.2	72	43	49	19	9
WHA 2023	106	263	40.6	55	37	35	11	5
WS 2023	105	264	46.5	68	44	38	24	15

Disadvantage Provisional Attainment

SCHOOL	KS2 APS/ASS	Cohort	Attainment 8	Basics		Ebacc		
				% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2019	4.74	26	36.7	39	19	19	15	12
CHS 2023	104.5	42	33.2	41	17	0	0	0
HHS 2023	102	60	31.7	35	15	32	15	7
HA 2023	99.5	51	30.9	28	14	27	2	2
HS 2023	104	32	41.1	66	28	41	6	3
WHA 2023	104.5	115	32.2	38	19	21	4	2
WS 2023	102	51	38.4	43	26	22	12	8

SEND EHCP Provisional Attainment

SCHOOL	KS2 APS/ASS	Cohort	Attainment 8	Basics		Ebacc		
				% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2019	4.20	3	40.7	67	0	0	0	0
CHS 2023	99.5	4	32	50	25	0	0	0
HHS 2023	96.5	5	24.5	20	0	0	0	0
HA 2023	97	5	32.2	20	20	20	20	20
HS 2023	104	5	45.9	80	20	40	40	0
WHA 2023	101.5	10	38.7	50	20	20	10	10
WS 2023	99	6	32.3	17	17	0	0	0

SEND Support Provisional Attainment

SCHOOL	KS2 APS/ASS	Cohort	Attainment 8	Basics		Ebacc		
				% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2019	4.37	10	34.2	20	20	0	0	0
CHS 2023	100.5	34	34.9	35	9	6	3	3
HHS 2023	98.5	23	32.4	30	13	13	9	4
HA 2023	94.5	24	27.6	25	17	4	0	0
HS 2023	98	13	30.4	23	0	23	0	0
WHA 2023	99.5	39	25.4	26	13	8	0	0
WS 2023	98.5	6	24.3	33	0	17	17	0

GCSE Subject Attainment

Subject	Total Grades	9	9-8	9-7	9-5	9-4	Average Grade	Average Pts Per Entry
Art	35	5.7	8.6	20	68.6	88.6	5+	5.26
Biology	44	9.1	15.9	27.3	65.9	93.2	6-	5.57
Chemistry	44	13.6	29.5	36.4	77.3	90.9	6-	5.95
Computing	23	4.3	13	13	34.8	56.5	4+	4.17
Drama	14	0	0	14.3	42.9	64.3	4+	4.29
English Language	167	1.8	10.8	19.2	52.7	68.3	5-	4.72
English Literature	166	1.8	8.4	14.5	52.4	77.1	5-	4.70
Food	18	11.1	11.1	16.7	50	55.6	4+	4.28
French	21	0	4.8	28.6	76.2	85.7	5+	5.38
Geography	74	1.4	8.1	16.2	37.8	56.8	4+	4.2
German	16	12.5	18.8	25	56.3	87.5	5+	5.38
History	54	13	18.5	27.8	51.9	57.4	5-	4.61
Maths	167	3	5.4	12	47.9	69.5	4+	4.38
Music	9	0	0	22.2	44.4	55.6	4+	4.33
Photography	25	0	8	20	76	92	6-	5.64
Physics	44	9.1	22.7	34.1	68.2	86.4	6-	5.59
Religious Education	162	2.5	8.6	15.4	42.6	56.8	4+	4.23
Science combined	246	0.8	3.7	6.5	41.9	65	44+	4.10
Technology	13	0	0	0	46.2	61.5	4=	4.15

Non-GCSE Subject Attainment

Subject	Total Grades	L2D*-L2D %	L2D*-L2M %	L2D*-L2P %	L2D*-L1P %	Average Pts Per Entry
Health and Social Care	26	3.8	11.5	26.9	76.9	2.59
ICT	8	12.5	25	75	75	3.56
Sport	22	27.3	59.1	77.3	100	4.85
Business	35	8.6	34.3	74.3	100	4.14
Engineering	41	22	53.7	82.9	92.7	4.83

GCSE Results 2023 - RAG rated against Local

School	Total Grades	9%	9-8%	9-7%	9-6%	9-5%	9-4%	9-3%	9-2%	9-1%
Cottingham High School	1152	3.4	9.2	16.3	30.5	50.4	69.4	86.0	94.9	98.5
Hessle High School	1539	2.0	6.4	14.0	27.9	46.1	65.7	83.9	94.6	98.9
Holderness Academy	1380	2.5	6.1	12.5	25.9	44.8	62.5	83.7	93.5	97.9
Howden School	1045	0.7	4.0	10.2	23.4	46.1	66.4	84.6	94.8	98.8
Winifred Holtby Academy	1448	1.9	7.1	15.6	29.3	47.2	64.8	82.5	94.1	98.7
Wolfreton School	2433	3.2	7.5	16.4	31.4	49.8	69.8	87.5	95.5	98.6
TCAT average	8997	2.6	7.5	15.6	30.3	48.9	66.7	84.4	94.1	98.6
Local	49540	3.1	8.7	17.3	31.2	50.2	67.5	83.8	93.1	98.0
National	5021493	5.0	12.5	22.7	37.6	55.3	71.3	85.9	94.0	98.1

Signed by the Chair:

Date: 30/11/23

- MFL strong in both French and German as subjects are not limited and are open to all
- Art and Photography is 10% above national at 4+ and both have a positive progress score
- Basics 4+ has improved 7% on last year. Maths improved by 7% to 70%
- Work still needed with DA to close the gaps
- Support to be given in Health and Social Care
- Geography a concern as outcomes 18% lower than predicted
- Quality of Teaching needs to be looked at to ensure consistency
- Long term work is needed in KS3

C: (NC) We are very disappointed progress has not improved much and it is sitting at -0.4

C: (NC) We worked closely with Technology last year and although the outcomes were low, they were improved and BTEC Sport has improved at Level 2 pass. We need to focus on high ability across the board, lower ability has positive progress in all buckets

C: (NC) There is a new ECT in Health & Social Care and we are confident they will work well

C: (DT) Progress and Attainment is below national and way off FFT20. The gaps are more notable at the top end and we have to look at the structure of those courses and curriculum and at the staffing of those

Q: (SE) Have you spotted anything glaring?

DT: RE. Early entry is not doing anyone any favours and is sucking up curriculum time

C: (SK) Ours seem to do quite well in RE against other Trust schools

C: (JOB) They have all moved away from early entry as there was just not enough curriculum time dedicated to it. This is the last year that CHS will have early entry RE

C: (CN) The curriculum is broad and balanced, it's the ambition that is questioned. MFL is strong but the uptake is low

C: (JL) That then has the knock-on effect at 6th Form when they come in with low subject outcomes

C: (CN) That is something we need to look at when they are choosing their options. We need to make sure it's right for them and communicate this to parents/carers. I'm working with N Carlisle and M Davison to get to the root of the problems. A centralised strategy is key

C: (NC) Behaviour in lessons is fine, the curriculum is fine, Teaching and Learning is fine but the outcomes are not. We need to find out what is missing

C: (JM) There is also the problem of higher education providers offering places with lower grades, they don't have to try hard

C: (CN) That's the same for every school in the country, we can't use that as an excuse

C: (JL) Vocational need is strong in this area

C: (CN) That's what drives me – raising their aspirations

Q: (SH) Are there concerns with results v predictions?

NC: Yes, we were way off

C: (DT) Overall, in terms of attainment, against 2019 we did OK

Q: (SK) Are you planning on using the Year 10 mock data to inform support for Year 11?

NC: Yes, the staff have been informed and work has been sent home with those underachieving. Period 6 has been implemented for them too. The current Year 10 will also do another full set of mocks

A Level Attainment

SCHOOL	Included in Measure		Average Grade		Average Points		Var against 2019
	2019	2023	2019	2023	2019	2023	
Cottingham High School	29	52	C	C	29.21	29.12	-0.09
Hessle High School	100	73	C	C	28.48	30.92	2.44
Wolfeaton School	115	90	C	B-	28.56	35.65	7.09
Holderness Academy	95	63	C-	D	26.42	18.86	-7.56
Consortium Sixth Form College	339	278	C	C	28.1675	28.64	0.47

SCHOOL	Included in Measure		Pass %		A*-A %		A*-B %		A*-C %	
	2019	2023	2019	2023	2019	2023	2019	2023	2019	2023
Cottingham High School	29	52	100	94.10	24	7	36	37	75	64
Hessle High School	100	60	98	99.30	14	14	43	36	71	71
Wolfeaton School	115	90	95	98.20	12	25	35	55	65	80
Holderness Academy	95	63	97	73.50	11	5	28	14	58	39
Consortium Sixth Form College	339	265	97.5	91.3	15.3	12.8	35.6	35.7	67.3	63.2
<i>Yorkshire and Humber (provisional)</i>				97.2		23.0		49.3		73.8
<i>National (provisional)</i>				97.2		26.5		52.7		75.4

- Maths and Criminology successful and Business was good
- Change in grades made it harder
- A & A* grades need to be improved
- Discussions needed in Physics regarding predictions and outcomes
- Recruitment process needs to be tightened up in 6th Form

Q: (RF) Can you elaborate on the reduction in A* to A grades?

NC: It's the cohort. A lot wanted to do a course we did not offer or they did not want to travel. There is a lot of work to be done in getting them mobile, it's good for them

Q: (RF) Is the 6th Form sustainable?

NC: It's a real concern for us. The close location of Wyke & St Mary's is a real draw for the students

C: (JL) Wolfeaton is also close to Wyke and is losing students to them

C: (SK) It's a concern Trust wide

C: (JOB) With the exception of Hessle, numbers are down in 6th Form. You have to have the success with outcomes to attract, they need something to build on

Q: (SE) Have you seen a further knock-on this year because of the results?

NC: I hope not but I can't be sure

C: (DT) We have to look at the capacity to support Post-16 and the problems at KS3 and KS4. We have to ask ourselves is it better to use our resources to fix Post-16 or concentrate on the problems in KS3 and KS4

C: (SK) This is something to consider and would be worth discussing in more detail at the next meeting

Q: (RF) Can we see the analysis of Year 11 leavers?

NC: I'll bring it to the next meeting

ACTION: Where best can resources be deployed to fix the issues in KS3, KS4 and Post-16 to be an item for discussion on the next agenda

ACTION: NC to present analysis of Year 11 leavers at the next meeting

09 LINK VISITS

LR has a SEND visit booked in for 18 October

JM has conducted 2 informal visits and, after checking, is to complete the visit form for each

ACTION: All other governors urged to book in their link visits as soon as possible

ACTION: JM to complete the link visit form as soon as possible

10 RISK REGISTER

Predicted achievements added at Risk 1

No further changes

It was noted the RR needed to be updated to reflect the staffing changes. DT to action

ACTION: DT to update the RR to reflect staffing changes

11 GOVERNOR TRAINING

RF and JL to complete the Governor Safeguarding module on The National College before the next meeting. All other members have completed this module

At the meeting it was stated JM was still to complete the Safeguarding module. On further investigation, it was confirmed JM had completed the module under a different account

LC to add GDPR and the Role of a School Governor to watchlists

ACTION: RF & JL to complete the Governor Safeguarding module before the next meeting

ACTION: LC to add GDPR and the Role of a School Governor to watchlists for completion before the end of the autumn term

12 DATE OF NEXT MEETING

Thursday 30 November 2023, 17:30

13 ANY OTHER URGENT BUSINESS

None

14 ACTION POINTS

14a ACTION: LC to remind DT to inform the Parish Council of the 3 community use defibrillators on site **(minute 06)**

14b ACTION: Where best can resources be deployed to fix the issues in KS3, KS4 and Post-16 to be an item for discussion on the next agenda **(minute 08)**

14c ACTION: NC to present analysis of Year 11 leavers at the next meeting **(minute 08)**

14d ACTION: All other governors urged to book in their link visits as soon as possible **(minute 09)**

14e ACTION: JM to complete the link visit form as soon as possible **(minute 09)**

14f ACTION: DT to update the RR to reflect staffing changes **(minute 10)**

14g ACTION: RF & JL to complete the Governor Safeguarding module before the next meeting **(minute 11)**

14h ACTION: LC to add GDPR and the Role of a School Governor to watchlists for completion before the end of the autumn term **(minute 11)**

The meeting closed at 19:15

