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Cottingham High School and Sixth Form College



July 2018

Dear Parents/Carers

Important - Change to a Cashless School

We are writing to inform you that from 4 September 2018, Cottingham High School **will no longer accept** cash or cheques as payment. Parents will need to make payment through the School Gateway app.

The only exception will be the revaluation machines in the school canteens, where coins and notes can still be deposited.

Download the free app:

If you have a smartphone, please download **Schoolgateway** from your app store (Android & iPhone). The free app shows the same information as the website whilst saving the school money when we send you a text message.

OR

Visit the website:

www.schoolgateway.com and click on 'New User'. You will receive a text message with a PIN number. Use this PIN to log into School Gateway.

You may find the following links useful in helping you with any issues:

<https://vimeo.com/> (then search for schoolgateway)
<https://vimeo.com/113934516> (introducing schoolgateway)
<https://vimeo.com/255049722> (new user)
<https://vimeo.com/255048965> (payments)
<https://vimeo.com/255889343> (resetting your PIN)

Trouble logging in? It may be because we don't have your current email and mobile phone number on record. Please contact the school and we will update the details on our system.

Online Reporting

Should you have any enquiries relating to any of the above, please contact the school office on 01482 847498.

Yours faithfully

Cottingham High School

